



VACANCY NOTICE

NOMINATION AND ELECTION PROCEDURES

SPECIAL ELECTION - JANUARY 2025

The following information is supplement to the complete "Special Election Rules and Requirements," which can be viewed and downloaded at www.pef.org/elections.

The Term of office will be until **July 31, 2027**.

To be nominated for an Executive Board position a candidate must have been a regular PEF member since **August 1, 2024**.

Nominating petitions will be available at 9AM on January 6, 2025. Petitions may be downloaded from www.pef.org/elections or you may call the PEF Divisions Department at 800-342-4306 ext. 337 to have a supply mailed to you. Petitions will not be available for pick-up at PEF Headquarters or any PEF Regional Office.

Members may not sign more than one nominating petition for any individual elective position. In the case of duplicate signatures, the signatures on the first petition **received** by the Elections Committee shall be valid.

All nominating petitions will require the complete printed name, signature and Petition I.D. # of the members signing. This includes the petition circulator area as well. Nominee information must be complete.

The printed name and Petition I.D. # must be legible for the signature to be valid. The Member Petition ID# consists of "Up to the first four letters of your first name, up to the first four letters of your last name as printed on your paycheck, and the five digits of your **home** zip code."

Any petition, which does not include the complete, **legible** certification statement, signed by the circulator, will be ruled invalid.

Only regular PEF members shall be eligible to sign nominating petitions, with **January 28, 2025**, as the cutoff date for membership.

Nominating petitions MUST be received by the Special Elections Committee by **5:00 PM, January 28, 2025**. **Petitions may be scanned and emailed to SpecialElections@pef.org or mailed to:**

**PEF, ATTN: Special Elections Committee,
P.O. Box 12414, Albany, New York 12212-2414.**

Received means in hand at headquarters, not postmarked. Petitions may NOT be returned in person to PEF Headquarters or any PEF Regional Office.

It is the candidate's responsibility to make sure nominating petitions are received by Special Elections prior to the January 28, 2025, 5:00 PM deadline.

Once petitioning has concluded, certified candidates can request constituency mailing labels at their own expense. Email requests to SpecialElections@pef.org. Mailing labels will be released only to candidates who are in contested elections.

For those in contested elections, ballots will be mailed on **February 19, 2025**, from the American Arbitration Association (AAA) and must be returned to the address listed on the return envelope no later than 5:00 PM on **March 12, 2025**. Returned in this case means, in hand, not date mailed or postmarked. Ballots will be counted on **March 13, 2025**, by AAA in New York City starting at 10AM. If you would like to observe the count, please email SpecialElections@pef.org.

Only regular PEF members shall be eligible to vote, with **February 28, 2025**, as the cutoff date for membership.

If an eligible voter has not received a ballot by February 26, 2025, please call AAA at (800) 529-5218 for a duplicate ballot packet (do not call prior to that date).

Any complaints concerning the conduct of these elections must be submitted on an Election Appeal Form to the Special Elections Committee. All complaints must be filed no later than 30 calendar days following the ballot count (or the end of nominations when balloting is not necessary). Appeal forms and full copy of the appeals procedure may be obtained by reviewing the rules at www.pef.org/elections. All necessary forms will be posted at that web address as well.



Seat #	Department/Counties	Signatures Required
	Region 5 Coordinator (Tompkins, Tioga, Broome, Chenango, Otsego, Delaware)	78
15	CIVIL SERVICE - 1 seat statewide (08000).	2
90	HIGHER EDUCATION SERVICES CORPORATION – 1 seat statewide (11100).	3
161	State Police (01060), Criminal Justice Sv (01490)	31
165	Housing & Community Renewal (01080), Veterans Affairs (01190), Justice Center (01160), Off Cannabis Mgmt (01033)	27
200	Helen Hayes (12030), Veterans Home Batavia (12180), Veterans Home NYC (12150), Veterans Home Oxford (12120), Veterans Home Montrose (12190)	18